

# LIBERTY UNIVERSITY

## DEPARTMENT OF FAMILY & CONSUMER SCIENCES

September 16, 2022

Dear Liberty University, Recruiter for Project Coordinator I, Job Posting: 37738,

I wholeheartedly recommend Alyssa Collins to you. Alyssa was an academically excellent student in my Fashion Merchandising classes in the Family and Consumer Sciences Department at Liberty University. She is very organized in her work, has a bright mind, and is capable of communicating her thoughts orally and in writing. She has the ability to work independently and is self-motivated. Alyssa excelled in her class projects as they were always visually creative, well-developed with sound reasoning, and detailed, due to her research and evaluation skills.

Speaking more directly to her personal and professional strengths, Alyssa has a tremendous work ethic and the highest of moral integrity. She manages her time well, stays organized under pressure, and gets the job done with a positive attitude. Her fashion merchandising and business background have further strengthened her ability to negotiate and/or mediate in the business setting. She is an excellent communicator and is inviting to everyone she encounters. She recently wrote, "You will find me to be an honest worker who values relationships and genuinely cares for others. I can bring your organization my dedication and joy in work, my willingness to learn and improve, and my goals to grow personally and with the organization."

Alyssa possesses all of the qualities necessary to be successful as a Project Coordinator I. She is responsible, diligent, disciplined, and is respected by her peers and faculty alike. Her warmth and enthusiasm are especially appealing to those around her. She will be an asset to your organization.

Sincerely,



Matalie M. Howard, B.S. M.S.

[mhoward@liberty.edu](mailto:mhoward@liberty.edu)

434-258-6360